

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
NOVEMBER 27, 2012 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance & Operations Committees)</i>
James L. Fox	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
William A. Sweigart	<i>(Finance & Education Committees)</i>
Dr. Tonya Thames Taylor	<i>(Finance & Community & Student Relations Committees)</i>

Student Representatives

Savannah Beebe, Senior Class Representative
Paul Draper, Jr., Junior Class Representative

Administration

Richard W. Como, Superintendent of Schools
Dr. Angelo Romaniello, Jr., Assistant Superintendent / Board Secretary
Dave Krakower, Director of High School Education / Special Education (6-12)
Jonette Marcus, Director of Elementary Education (K-2)
Jason Palaia, Director of Elementary Education (3-5) / Special Education (K-5)
Dr. Teresa Powell, Director of Middle School Education
John Reid, Director of Pupil Services / Data Assessment
Karen DeShullo, Director of Business Administration
Abdallah Hawa, Director of Technology
Erika Zeigler, Director of Human Resources

Solicitor

James E. Ellison, Esquire

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the October 23, 2012 School Board meeting subject to any addition, deletions, modifications or clarifications. *(Enclosure)*

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held on Tuesday, November 27, 2012 at 6:00 p.m. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
December 4, 2012	6:00	Reorganization Meeting	9/10 Center Auditorium
December 4, 2012	Follows Reorganization Mtg.	School Board Meeting	9/10 Center Auditorium
December 19 th thru January 1 st	~	Winter Break	<i>No school for students & teachers.</i>

BOARD PRESIDENT'S REPORT

Presentation by the Friendship Elementary School Students ~ Mr. Brad Bentman, Principal

SPECIAL REPORTS

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Neil Campbell, School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. FINANCE COMMITTEE (Richard Ritter, Chair)

A. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending

Fund	Paid
General Fund – 10	\$ 4,079,309.96
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	24,465.12
Capital Projects Fund 34 / 2010 GOB	7,229.96
New Capital Reserve Fund 38	0.00
Food Service – 51	139,382.00
Trust Fund – 71	0.00
Student Activities Fund – 81	15,089.22
Agency Fund – 89	10,443.32
TOTAL	\$ 4,275,919.58

B. Treasurer’s Report

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending October 31, 2012.

C. Budget Transfers

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending October 31, 2012 in the amount of \$407,841.00.

D. Schedule of Investments

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending October 31, 2012.

- E. Joint Purchasing – CCIU and Pennsylvania Education Joint Purchasing Council**
RECOMMENDED MOTION: That the Board of School Directors approves the District's participation in the CCIU and the Pennsylvania Education Joint Purchasing Council for the 2013-14 fiscal year for the following categories: custodial supplies, copy & computer paper, technology, cafeteria small equipment, disposable wares, fuel oil, gasoline, propane gas, general supplies, art supplies, science supplies, woodworking supplies, musical instruments, and athletic supplies.

- F. Trion/MMA Pharmacy Coalition**
RECOMMENDED MOTION: That the Board of School Directors approves the proposed Trion/MMA Pharmacy Coalition pricing with Express Scripts, effective January 1, 2013.

G. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Good, Bonnie, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 11/20/12. Reason: Personal. Effective: 11/30/12.

b. FEDERATION

- 1) Del Rossi, Brenda J., 3.0 Hour General Utility Worker for the Rainbow Elementary School. Letter Dated: 11/2/12. Reason: Personal. Effective: 11/2/12.
- 2) Jelke, Linda, 3.0 Hour General Utility Worker for the Reeceville Elementary School. Letter Dated: 11/13/12. Reason: Retirement. Effective: 2/22/13.
- 3) Newsuan, Donna, Custodian for the East Fallowfield Elementary School. Letter Dated: 10/17/12. Reason: Retirement. Effective: 10/17/12.

c. EXTRA DUTY

- 1) Jones, Casandra, Co-Drama Club Advisor for the South Brandywine Middle School. Letter Dated: 11/8/12. Reason: Personal. Effective: 11/8/12.
- 2) Neubauer, Jaclyn, Assistant Indoor Track Coach for the Coatesville Area Senior High School CAMPUS. Letter dated: 10/17/12. Reason: Personal. Effective: 10/17/12.
- 3) Neubauer, Jaclyn, Assistant Outdoor Track Coach for the Coatesville Area Senior High School CAMPUS. Letter dated: 10/17/12. Reason: Personal. Effective: 10/17/12.

- 4) Stephens, Bear, Assistant Wrestling Coach for the Coatesville Area Senior High School. Letter Dated: 10/24/12. Reason: Personal. Effective: 10/24/12.
- 5) Wolstenholme, David Al, Assistant Wrestling Coach for the Coatesville Area Senior High School. Letter Dated: 10/29/12. Reason: Personal. Effective: 10/29/12.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Williams, Heidi, LTS Gifted Teacher for the King's Highway and Rainbow Elementary School. Posted: 10/8/12 (Kruse). Salary: \$44,700.00. Temporary Substitute Contract. Degree: BS – Elementary Education, West Chester University. Certification: Elementary Education. Years of Exp.: 3. Effective: 12/3/12 – 6/10/13. SP4: Pending.

b. CATSS

- 1) Lawrence, Margaret, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Date Posted: 10/15/12 (Burns). Salary: \$9.50/hr. Effective: 11/28/12. SP4: Approved.
- 2) Rambo, Frank, Substitute Cafeteria/Playground Aide and Instructional Aide for the Coatesville Area School District. Salary: \$9.50/\$10.50/hr. Effective: 11/28/12. SP4: Pending.

c. FEDERATION

- 1) Davis, Timothy, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 11/28/12. SP4: Approved.

d. EXTRA DUTY

- 1) Girafalco, Paul, Co-Head Wrestling Coach for the Coatesville Area Senior High School CAMPUS. Posted: 8/23/12 (Cammer). Salary: \$2,005.50. Effective: 2012 – 2013 School Year. SP4: Staff.
- 2) Smith, Carl, Assistant Indoor Track Coach for the Coatesville Area School District CAMPUS. Posted: 10/25/12 (Neubauer). Salary: \$3,220.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 3) Stephens, Bear, Co-Head Wrestling Coach for the Coatesville Area School District CAMPUS. Posted: 8/23/12 (Cammer). Salary: \$2,578.50. Effective: 2012 – 2013 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Baxter, Mileeta, 1st Grade Teacher for the Reeceville Elementary School. Letter Dated: 11/14/12. Reason: FMLA/Childrearing Leave. Effective: 3/11/13 – 6/10/13.
- 2) Cavitt, Amanda, Guidance Counselor for the King's Highway Elementary School. Letter Dated: 9/11/12. Reason: FMLA. Effective: 1/14/13 – 4/5/13.
- 3) Chengler, Lauren, 1st Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 11/19/12. Reason: Extended Childrearing Leave. Effective: 1/24/13 – 6/10/13.
- 4) Cordero, Monica, ESL Teacher for the Reeceville Elementary School. Letter Dated: 11/1/12. Reason: FMLA. Effective: 11/19/12 – 1/4/13.
- 5) Diehl, Aimee, 3rd Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 11/7/12. Reason: Extended Childrearing Leave. Effective: 1/24/13 – 6/10/13.
- 6) Rainer, Veronica, 5th Grade Teacher for the Caln Elementary School. Letter Dated: 10/17/12. Reason: FMLA. Effective: 9/27/12 – 10/15/12.
- 7) Schwarz, Susan, Kindergarten Teacher for the Reeceville Elementary School. Letter Dated: 10/29/12. Reason: FMLA. Effective: 10/11/12 – 10/26/12.
- 8) Stanley, Jennifer, 4th Grade Teacher for the Caln Elementary School. Letter Dated: 8/5/12. Reason: FMLA/Medical Leave of Absence. Effective: 10/29/12 – 6/10/13.

b. FEDERATION

- 1) Book, Albert, Custodian for the King's Highway Elementary School. Letter Dated: 7/13/12. Reason: Extended Medical Leave of Absence. Effective: 11/1/12 – 11/30/12.
- 2) Gibson, Philip, Tradesman for the Coatesville Area School District. Letter Dated: 10/23/12. Reason: FMLA. Effective: 10/1/12 – 12/14/12.
- 3) Hamilton, Walter, Tradesman – HVAC for the Coatesville Area School District. Letter Dated: 10/26/12. Reason: FMLA. Effective: 10/11/12 – 10/26/12.
- 4) House, Duane, Custodian for the Coatesville Area Senior High School. Letter Dated: 10/11/12. Reason: FMLA/Medical Leave of Absence. Effective: 10/8/12 – 10/26/12.

4. **Voluntary Transfers:**
RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATA

- 1) Stover, Carlene, move from IEP Facilitator for the Coatesville Area School District to Special Education Teacher for the Coatesville Area Senior High School. Posted: 9/17/12 (Nappi). Effective: 11/19/12.

5. **Change of Status**
RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Dean, Carmen, move from 5.5 Hour Food Service Lead Worker Level "D" @ \$15.50/hr. to 5.5 Hour Food Service Lead Worker Level "C" @ \$16.04/hr. for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Effective: Retroactive to 11/20/12.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Final Strategic Plan**

RECOMMENDED MOTION: That the Board of School Directors approves the Final copy of the Strategic Plan for the 2012-2013 through 2015-2016 school years.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Water Well Storage Tank Replacement-Kings Hwy Elementary School**

RECOMMENDED MOTION: That the Board of School Directors awards the Well Water Storage Tank Replacement contract to Jay R. Reynolds, Inc. in the amount of \$94,300.00. Bids were received as follows:

Five Star, Inc.	\$168,000.00
Frey Lutz Corp.	\$164,900.00
CMC, Inc.	\$144,800.00
Vision Mechanical	\$133,490.00
APEX Plumbing & Heating	\$ 94,900.00
Jay R. Reynolds	\$ 94,300.00
TMI Mechanical Contr.	No Bid
Trefz Mechanical	No Bid

B. **Submission of Non-Reimbursable PDE-3074(A) Application for King's Highway Elementary School**

RECOMMENDED MOTION: That the Board of School Directors approves the submission of the Non-Reimbursable PDE 3074(A) application form to the Pennsylvania Department of Education for the storage tank replacement at Kings Hwy Elementary School.

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

- A. **Coatesville Senior High School Ski Club Trip to Vermont, February 22 – 24, 2013**
RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area Senior High School Ski Club Trip to Okemo, VT, February 22-24, 2013.
- B. **Review of Revised Policy #610 – Purchases Subject To Bid/Quotation – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #610, Purchases Subject To Bid/Quotation.
- C. **Review of Revised Policy #705.1 – Safety Committee – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #705.1, Safety Committee.
- D. **Review of Revised Policy #707 – Use of School Facilities – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #707, Use of School Facilities.
- E. **Review of Revised Policy #117 – Homebound Instruction – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #117, Homebound Instruction.
- F. **Review of Revised Policy #001 – Authority and Powers – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #001, Authority and Powers.
- G. **Review of Revised Policy #101 – Objectives of Education – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #101, Objectives of Education.
- H. **Review of Revised Policy #115 – Vocational Education – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #115, Vocational Education.
- I. **Review of Revised Policy #100 – Strategic Plan – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of Revised Policy #100, Strategic Plan.
- J. **Review of Revised Policy #203 – Communicable Diseases and Immunization – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #203, Communicable Disease and Immunization.
- K. **Review of Revised Policy #114 – Gifted Education – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #114, Gifted Education.

- L. Review of Revised Policy #123.1 – Concussion Management – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #123.1, Concussion Management.
- M. Review of Revised Policy #239 – Foreign Exchange Students – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #239, Foreign Exchange Students.
- N. Review of Revised Policy #202 – Eligibility of Non-Resident Students – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #202, Eligibility of Non-Resident Students.
- O. Review of Revised Policy #138 – Limited English Proficiency Program – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #138, Limited English Proficiency Program.
- P. Review of Revised Policy #805 – Emergency Preparedness – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #805, Emergency Preparedness.
- Q. Review of Revised Policy #810 – Transportation Services – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #810, Transportation Services.
- R. Agreement to Lease the Gordon Facility to Lincoln University**
RECOMMENDED MOTION: That the Board of School Directors approves the agreement for Lincoln University to lease the Gordon Facility at one dollar (\$1.00) per year for 3 years starting July 1, 2013 to June 30, 2016. The agreement includes a 10 percent discount to any of the students, faculty and their family members who reside with the Coatesville Area School District that choose to enroll in a degree granting program at Lincoln University.
- S. Hurricane Sandy Make-Up Days**
RECOMMENDED MOTION: That the Board of School Directors approves the make-up days due to Hurricane Sandy pending the Pennsylvania Department of Education's approval of the Act 80 days request for February 15, 2013 and March 27, 2013.
- T. Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
12DH41	16 day expulsion and Student Discipline Committee Behavioral Contract
12DH42	180 day expulsion
12DH43	20 day expulsion
12DH44	15 day expulsion
12DH45	15 day expulsion
12DH46	15 day expulsion and Student Discipline Committee Behavioral Contract

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Copies of the minutes will be maintained in the Office of the Board Secretary.
Notice of this public meeting was advertised in the Daily Local News on January 22, 2012 and on the District Website.*